UTSA Libraries
STUDENT LOCKER AGREEMENT

Name: ________________________________________________ Banner ID: __________________
Enrollment Status:   ______ PhD        ______ Master’s      ______ Undergraduate (12 SCH)
Address:  ________________________________________________________________________
City: __________________________  Zip: ____________  Phone:__________________________
Email address:  ___________________________________________________________________

UTSA Locker Policies, Fees and Regulations

Policies:
1. Lockers are reserved for UTSA student use only.
2. Priority will be given to UTSA graduate students.

Fees: (Fees paid for locker rental are non-refundable.)
Semester Locker Rental  $25.00  Lost Key Replacement:  $30.00
Summer Locker Rental   $15.00  Lock Change/Re-keying Charge:  $30.00

Method of Payment:
UTSA ID card or check.  Payment may be made at the JPL Front Desk.

Regulations:
Each student may have only one locker. Up to two keys may be issued for each locker.
Undergraduate students must be enrolled for at least 12 Semester Credit Hours.
Lost keys will result in the re-keying of the locker. The re-keying charge will be assessed.
Locker keys must be returned or renewed by the last day of finals each semester. If the key is not
returned or renewed by the due date, the lock will be changed and a $30.00 re-keying fee will be
charged, resulting in a hold placed on the student’s account.
Locker rentals are available the first week of classes. Lockers are issued on a first come, first serve basis
to eligible students.
UTSA Libraries materials placed in lockers must be properly checked out through the circulation desk.
Open food and drink containers are not allowed.
Weapons, drugs and alcohol are prohibited.
UTSA Libraries are not responsible for the loss or theft of articles in lockers.

Library staff may open lockers periodically. Items found in violation of the above policies will be confiscated,
and the student may lose his/her locker.

I have read and agree to abide by the policies, fees, and regulations stated above.

Signed:______________________________________________       Date:_____________________

FOR OFFICIAL USE ONLY

Locker Number ______________  Number of keys issued _______________

Rental Information:

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Return Key(s) Receipt No: __________________ Date: ___________ Received by: ___________