

UTSA Libraries STUDENT LOCKER AGREEMENT

Name: _____ Banner ID: _____
 Enrollment Status: _____ PhD _____ Master's _____ Undergraduate (12 SCH)
 Address: _____
 City: _____ Zip: _____ Phone: _____
 Email address: _____

UTSA Locker Policies, Fees and Regulations

Policies:

1. Lockers are reserved for UTSA student use only.
2. Priority will be given to UTSA graduate students.

Fees: (Fees paid for locker rental are non-refundable.)

Semester Locker Rental	\$25.00	Lost Key Replacement:	\$30.00
Summer Locker Rental	\$15.00	Lock Change/Re-keying Charge:	\$30.00

Method of Payment:

UTSA ID card or check. Payment may be made at the JPL Front Desk.

Regulations:

Each student may have only one locker. Up to two keys may be issued for each locker. Undergraduate students must be enrolled for at least 12 Semester Credit Hours. Lost keys will result in the re-keying of the locker. The re-keying charge will be assessed. Locker keys must be returned or renewed by the last day of finals each semester. If the key is not returned or renewed by the due date, the lock will be changed and a \$30.00 re-keying fee will be charged, resulting in a hold placed on the student's account. Locker rentals are available the first week of classes. Lockers are issued on a first come, first serve basis to eligible students. UTSA Libraries materials placed in lockers must be properly checked out through the circulation desk. Open food and drink containers are not allowed. Weapons, drugs and alcohol are prohibited. UTSA Libraries are not responsible for the loss or theft of articles in lockers.

Library staff may open lockers periodically. Items found in violation of the above policies will be confiscated, and the student may lose his/her locker.

I have read and agree to abide by the policies, fees, and regulations stated above.

Signed: _____ Date: _____

UTSA LIBRARIES

FOR OFFICIAL USE ONLY

Locker Number _____ Number of keys issued _____

Rental Information:

Date	Amt. Rec'd	Due Date	Issued	Receipt No.	Amt. Rec'd	Due Date	Issued by	Receipt No.

Return Key(s) Receipt No: _____ Date: _____ Received by: _____