Proxy Request Form

If you would like to designate someone to check out library materials in your name, please complete this form.

Your proxy must present ID to borrow any materials. You will be held responsible for all transactions that your proxy makes on your behalf. Proxy privileges will be valid only until the end of the current semester.

Please complete this form and turn it in at the front desk at either the John Peace Library or Downtown Library or email it to circulation@utsa.edu.

What is your name?_________________________________________________________

What is your Banner number or abc123?_______________________________

Who would you like to designate as a proxy?

Name___________________________________________________________

Banner number or abc123_________________________________________

Signature________________________________________ Date______________